|  |  |  |
| --- | --- | --- |
| **LINC Phone List – Montgomery, Millside and CLOC** | | |
| ***NAME*** | ***DEPT*** | ***LOCAL*** |
| Carmichael, Anita | Head Secretary, Main Office | 304 |
| Cheng, Adrian | Assistant Coordinator BCJS | 321 |
| Cullen, Will | CLC Counsellor | 319 |
| Dove, Danielle | Manager, Business Careers & Job Skills | 320 |
| Dykstra, Jo-Ann | Language Coordinator, LINC Office | 329 |
| Erwin, Cindy | Main Office | 300 |
| Geulen, Tina | LINC Office | 328 |
| Gibson, Bonny | Main Office | 302 |
| Couto, Lara | BCJS Office | 311 |
| Lee, Marie | Accounting (across main office) | 322 |
| Mathiasen, Kristine | Clerical Data Lead, Main Office | 307 |
| McGlenen, Michael | District Principal, Main Office | 305 |
| Naidu, Dannielle | CLC Youth Worker | 318 |
| Peters, Murray | Principal Summer/CLC, Main Office | 306 |
| Santos, Eileen | BCJS Office | 324 |
| Torgunrud, Deb | SIS/Lumens (across main office) | 317 |
| TBA | CLC Resource | 330 |
| Jennifer Izat | Casual Clerical |  |
| Courtney McLeod | Casual Clerical |  |
| Annika Mountain | Casual Clerical |  |
| Spare Desk | LINC Office | 327 |
| Spare Desk | Across Main Office | 313 |
| Spare Desk | Main Office | 303 |
| Spare Desk | Main Office | 331 |
| Spare Desk | Main Office | 316 |
|  |  |  |
| LINC Daycare |  | 312 |
| Staffroom |  | 308 |
| Montgomery Fax # | (Outlook – 097EFORMS) | 604-937-6877 |
| **CLOC**  **Shawn O’Brien 604.312.9483** | 2748 Lougheed Hwy, Port Coquitlam V3B 6P2  **Celina Wong, Doreen Lozynyc, Lisa Felicella** | 604-945-4211 |
| **Millside**  **Dave Truss**  **604.868.3047** | 1432 Brunette Ave, Coquitlam V3K 6X5  **Emmie Varley, John Newell, Domenica Borelli** | 604-936-4285 |
| Vanier | 1600 King Albert Ave, Coquitlam V3J 1Y5 | 604-945-7311 |
| **SD43 Service Desk** | servicedesk@sd43.bc.ca | 604.937.6396 |
| Mandev, Rhonda  Skryp, Shannon | a.m. Caretaker Millside  p.m. Caretaker Millside |  |
| ***Transferring Calls to Other Extensions***   1. While on the call, press (Transfer), and then enter the extension number. 2. Do one of the following:    * Wait for an answer, announce the call, and then hang up. If the extension is unavailable, press the flashing **IC** or **Call** button to return to the caller. | | |
| ***Transferring Calls to Other Locations (CLOC or Millside)***   1. While on the call, press (Transfer) 2. Press 9 and enter the phone number (CLOC 604 945-4211) or (Millside 604 936-4285) 3. Do one of the following:    * Wait for an answer, announce the call, and then hang up. If unavailable, press the flashing **IC** or **Call** button to return to the caller. | | |