

COQUITLAM CONTINUING EDUCATION

2022-2023



Time for a new direction?

COQUITLAM
CONTINUING
EDUCATION



GRADUATE OR UPGRADE YOUR MARKS

*** TUITION FREE**

It's never too late to upgrade your marks or graduate high school. Find out how you can advance your career or get ready for post-secondary programs.

COQUITLAM LEARNING OPPORTUNITY CENTRE

104-2748 LOUGHEED HWY, PORT COQUITLAM • 604-945-4211

M-TH: 8:30 AM-8 PM • F: 8:30 AM-3 PM

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ONLINE LEARNING

COQUITLAM
(((OPEN Learning

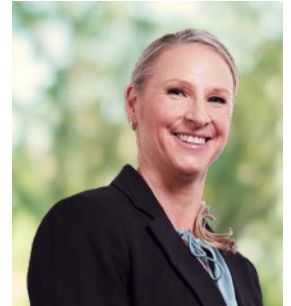
Take high school credit courses online.
Find tips to get the most out of online learning.

MILLSIDE CENTRE

1432 BRUNETTE AVE, COQUITLAM • 604-936-4285

M-F: 8:30 AM-3:30 PM

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LANGUAGE INSTRUCTION FOR NEWCOMERS TO CANADA

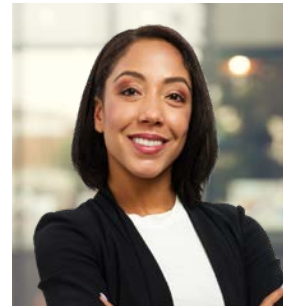
Learn English for FREE with other new Canadians. Prepare for employment and learn about Canadian culture.

MONTGOMERY CENTRE

380 MONTGOMERY ST, COQUITLAM • 604-936-4261

M/W/F: 8:30 AM-3:30 PM • T/TH: 8:30 AM-6:30 PM

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LEARN ENGLISH FOR FREE

Improve your English language skills in a social and culturally diverse environment. Prepare for employment or for further studies.

MONTGOMERY CENTRE

380 MONTGOMERY ST, COQUITLAM • 604-936-4261

M/W/F: 8:30 AM-3:30 PM • T/TH: 8:30 AM-6:30 PM

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8+10



TRAIN FOR A NEW CAREER. UPGRADE JOB SKILLS. TRY SOMETHING NEW!

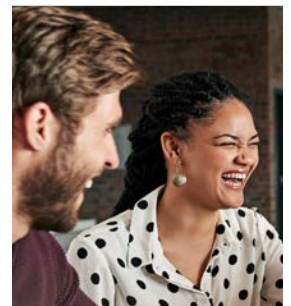
Get your career on track with corporate or private training. Or, for a fresh start, there is our flexible diploma program.

MONTGOMERY CENTRE

380 MONTGOMERY ST, COQUITLAM • 604-936-4261

M/W/F: 8:30 AM-3:30 PM • T/TH: 8:30 AM-6:30 PM

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SEE DETAILS PG 11

**FIRST STEP
EMPLOYMENT
PREP**

SEE DETAILS PG 12



**Inquiry Hub
Secondary School**

SEE DETAILS PG 13

VISIT **CE43.CA**



DISTRICT PRINCIPAL'S MESSAGE

We enjoyed celebrating our 50 Years in Adult Education earlier this spring. It was great to reunite staff who had not seen one another for a long time. Our student speaker was inspiring and demonstrated the importance and value of adult education.

Even though our, "Fifty Groovy Years" is coming to a close, we will continue to celebrate the legacy of our past educational efforts by providing a wide range of course options for you. We know you value education and what it can mean to a person, organization and society at large. We provide courses for academic upgrading and graduation completion. English language instruction continues to be a large part of our education offerings. Our Business, Careers & Job Skills offerings include a myriad of individual courses and full-time program options for those wanting to enter the job market and wishing to transform their career path.

We look forward to supporting you in pursuing your educational goals. Please enjoy looking through our magazine. Visit our website by scanning the QR code below to view our current program offerings and course schedules.

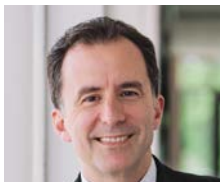
Experience Transformation.

Michael McGlenen

Michael McGlenen, District Principal



MURRAY PETERS
Principal



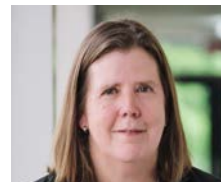
DAVID TRUSS
Principal



SHAWN O'BRIEN
Vice Principal



ADRIAN CHENG
Business, Careers
& Job Skills
Department Manager



JO-ANN DYKSTRA
LINC Coordinator



JON GROSSMAN
ACE Conference
Department Head



KAREN JOGHA
Student Transitions
and Support
Department Head



**KRISTINE
MATHIASEN**
Clerical Data Lead



ANITA CARMICHAEL
Head Clerical

SCHOOL DISTRICT 43 COQUITLAM BOARD OF EDUCATION

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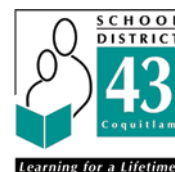
PORT MOODY

Lisa Park

Keith Watkins

SUPERINTENDENT OF SCHOOLS

Patricia Gartland



GRADUATE OR UPGRADE

TUITION FREE!

THERE ARE THREE WAYS TO DESIGN YOUR PATH TO POST-SECONDARY

Whether you need to complete your high school diploma or upgrade your marks, enrolling in high school credit courses puts you on track for your dream job. **You may even be able to do it for FREE.**

UPGRADE

Have your eye on the perfect post-secondary program, but need to bump up your grades or complete required high school courses before applying? We can help with that.

GRADUATE

Is now the right time to complete your high school education? At CCE, you can do it for **FREE** and in as few as three high school courses.

LEARN

Biology, Calculus, Physics, English, Spanish, History, Chemistry, Mandarin, Accounting, and many more. Visit **Graduate43.ca** to see all the high school courses offered at CCE.

TUITION

At CCE, you can graduate for **FREE**. If you have not graduated from high school in Canada or another country, and are a resident of British Columbia, all high school credit courses are **FREE**.

If you are a high school graduate and are looking to upgrade, many high school credit courses are also **FREE**, including English, Math and Science courses.

CREDITS

To earn your Dogwood Diploma, you must complete 80 credits. Adult learners can receive their diploma after completing 20 credits. Learn more about graduation requirements at **Graduate43.ca**

PUT IN FACE TIME

You can receive support in-person from your instructor or by coming in during drop-in hours.

GET CONNECTED

Online courses at Coquitlam Learning Opportunity Centre (CLOC) let you learn at your own pace and schedule. Register anytime throughout the year.

WORK AT YOUR OWN SPEED

CCE offers flexible learning for busy lives. Set your own schedule.

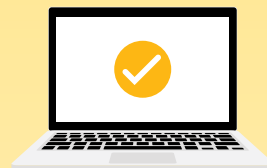
FIND OUT MORE

Free advising appointments are available: 604-945-4211.
With Coquitlam Continuing Education's high school courses, your dream career is within reach.

SCAN TO
FIND OUT
MORE >



WAYS TO REGISTER



ONLINE
GRADUATE43.CA



PHONE
604-945-4211



IN-PERSON APPOINTMENT
CALL TO BOOK: 604-945-4211

COQUITLAM LEARNING
OPPORTUNITY CENTRE (CLOC)
104-2748 LOUGHEED HWY.
PORT COQUITLAM
M-TH: 8:30 AM-8 PM
F: 8:30 AM-3 PM

READY FOR A FRESH START?

DOGWOOD DIPLOMA (80 CREDITS)

See [Graduate43.ca](https://graduate43.ca) for details

ADULT DOGWOOD DIPLOMA (20 CREDITS)

See [Graduate43.ca](https://graduate43.ca) for details

An Adult Dogwood Diploma is for adult learners who want to take courses to complete high school and obtain their adult high school diploma. It is recognized by post-secondary institutions throughout British Columbia and across most of Canada.

Adult learners are not required to complete the Graduation Literacy or Numeracy Assessments.

Students must be eighteen years of age and complete the five required courses listed below. Students may be eligible to use two courses completed before their eighteenth birthday towards the Adult Dogwood Diploma. Please call our office at 604-945-4211 and ask to make an appointment with our counsellor for more information.

- » Language Arts 12 course
- » Math 11 or 12 course
- » Grade 12 elective
- » Grade 12 elective
- » Grade 12 elective

If you are a high school graduate and are looking to upgrade, **many** high school credit courses are also **FREE**, including English, Math and Science courses.

Courses may be subject to a book deposit.

Proficiency in English is required to participate in high school credit courses.

**FOR DETAILED INFORMATION
ABOUT INDIVIDUAL COURSES,
PLEASE VISIT OUR WEBSITE:
[CE43.CA](https://graduate43.ca)**



All the signs were there. My job was pointing me in the wrong direction. It was time to make a move.





KENNETH MUSICIAN, GRADUATE

“ONE OF THE BIG BENEFITS TO TAKING MATH 10 ONLINE WAS THE ABILITY TO LEARN WHENEVER AND WHEREVER I WANTED TO, WHETHER IT WAS AT HOME, AT SCHOOL, OR ANYWHERE IN BETWEEN. IT ALSO LET ME BE MORE FLEXIBLE WITH MY COURSE SCHEDULING AND I WAS ABLE TO FIT IN CLASSES LIKE BAND AND CHOIR WITH THE TIME THAT TAKING MATH ONLINE FREED UP. IT WAS ALSO VERY HELPFUL TO BE ABLE TO MOVE AT MY OWN PACE BUT STILL HAVE CONCRETE GOALS TO MEET EVERY FEW WEEKS SO I COULD STAY ON TRACK AND WORK THROUGH THE LESSONS.”

HOW TO GET THE MOST OUT OF

COQUITLAM OPEN LEARNING

STUDYING WITH COQUITLAM OPEN LEARNING (COL) MEANS YOU CAN TAILOR YOUR LEARNING TO YOUR NEEDS. BUT THERE ARE STILL A FEW TIPS THAT EACH AND EVERY ONE OF OUR STUDENTS CAN APPLY TO GET THE MOST OUT OF COL.

- 1. Make a schedule.** Online learning works best if you create a dedicated weekly routine that's easy for you to stick to.
- 2. Minimize digital distractions.** If you can stay logged out of social media and off your favourite website while studying, you'll actually have more time for these things afterward, because you'll get your work done faster.
- 3. Use your teachers.** Even when you're working from home, your online teacher might as well be in the seat next to you. They want to help. Don't forget to reach out.
- 4. Stick to the signposts.** Learning is done on your schedule, but it's best to stick to the outlined structure by writing unit tests before moving on to the next unit. That's when information is most fresh in your brain.
- 5. Follow your passion.** When you explore beyond the course content, your enthusiasm for the subject shines through in your assignments.

ONLINE LEARNING

THE FUTURE IS NOW:
TECHNOLOGY-ENABLED LEARNING

Online learning has come a long way in the last twenty years. Today's part-time and full-time students can experience multi-platform, multi-media, multi-faceted online learning with access to teachers in real-time. Plus, most BC high school students and adults can take online high school credit courses for absolutely **FREE**.

COL offers a variety of ways to meet your learning needs:

- » **Online and Learning Centre (Continual Entry) Courses** are paced according to your schedule and can be started at any time.
- » **Upgrade Courses** allow you to improve your mark in a course you've already taken.
- » **Fast Track (Blended Delivery) Courses** involve regularly scheduled meetings with teachers and other students in addition to online study.

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FIND OUT
MORE >



COQUITLAM
(((OPEN Learning

COURSE OFFERINGS

GRADE 10

- Career Life Education
- Éducation Au Choix De Carrière Et De Vie
- English Language Arts*
Two courses (two credits each)
- French
- Math: Foundations and Pre-Calculus
- Math: Workplace
- Physical and Health Education
- Science
- Social Studies

GRADE 11

- Cheer Fitness
- Chemistry
- English Language Arts*
Four-credit course
- French
- Japanese
- Japanese (Introductory)
- Life Sciences
- Mandarin
- Mandarin (Introductory)
- Math: Foundations
- Math: Pre-Calculus
- Math: Workplace
- Spanish
- Spanish (Introductory)

GRADE 12

- 20th Century World History
- Anatomy and Physiology
- Career Life Connections
- Cheer Leadership
- Chemistry
- English Studies
- Entrepreneurship (YELL)
- French
- Japanese
- Mandarin
- Math: Pre-Calculus
- Spanish
- Work Experience**
- Writing

*ELA 10 & 11 course offerings: Composition, Creative Writing, Literary Studies, New Media and Spoken Language

**For information visit: sd43.bc.ca/careerprograms



WAYS TO REGISTER



INTERNET
ONLINE.SD43.BC.CA

Click 'forgot password' and enter email to reset access.



PHONE
604-936-4285



IN-PERSON APPOINTMENT
CALL TO BOOK: 604-936-4285

MILLSIDE CENTRE
1432 BRUNETTE AVE. COQUITLAM
M-F: 8:30 AM-3:30 PM





CCE offers two English learning opportunities: Literacy Foundations and LINC.

LITERACY FOUNDATIONS

This is where you can improve your English skills while working toward high school credit and beyond.

Literacy Foundations classes are **TUITION-FREE** for all students who fit the following criteria: You must be seventeen years of age or older*, a resident of BC, and a Canadian citizen to apply. Permanent residents and refugees—including Government Assisted Refugees (GAR)—are also applicable. You must have a valid WorkStudy Permit (visit our website for documentation details).

Students attending secondary school can also take Literacy Foundations courses. International students may take Literacy Foundations classes for a fee of \$800.

**PLEASE CALL 604-936-4261
TO REGISTER**

All students must complete an English language assessment prior to registering for classes.

**SCAN TO
FIND OUT
MORE >**



LINC

If you are a newcomer to Canada, LINC is your program. It is designed to help you improve your English skills while learning about society, the job market, health care, Canadian laws, and many other things that are important for a successful life in Canada. At higher levels, LINC will help you qualify for training and/or employment.

You will also be able to earn a LINC certificate.

NOTE: Listening and Speaking Certificates from LINC (Level Four minimum) currently satisfy the language requirements for Canadian citizenship.

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FIND OUT
MORE >**



WHAT IS LINC?



CHANDRA AND HER FAMILY CAME TO CANADA FROM A NEPALESE REFUGEE CAMP, WHERE SHE HAD LIVED FOR EIGHTEEN YEARS.

“Stella, my SD43 SWIS settlement worker, helped me register in LINC. My youngest sons went to LINC daycare. At that time I only knew two words in English, ‘Yes’ and ‘No’ but I soon improved my vocabulary and pronunciation. My LINC experience was very good. I recommend it to my friends. The teachers and other students are friendly and helpful. Now, when I meet other people at church or the community centre, I can speak to everyone.”

CHANDRA

LINC 5 STUDENT

NEW TO CANADA?

Language Instruction for Newcomers to Canada (LINC) is a **FREE** English Language program* that will help you get settled in your new home.

INNOVATIVE CLASSES

Levels 1-8
Literacy
Online Blended
Literacy and Career Facilitation

FREE CHILDMINDING

Onsite childcare is offered for students attending daytime LINC classes.

INTERESTED IN APPLYING?

Please call 604-936-4261 or email LINCinfoRequest@sd43.bc.ca to get your application form.

NEED MORE INFO?

Contact an Assessment Centre:
Surrey Language Assessment Centre
#202-7337 137th Street,
Surrey, 604-507-4150

Vancouver Language Assessment Centre
#208-2525 Commercial Drive, Vancouver,
604-876-5756

**Please note: LINC is available to permanent residents of Canada and refugees seventeen years of age or older. Canadian citizens and visitors are ineligible.*

Funded by:

Financé par :



Immigration, Refugees and Citizenship Canada

Immigration, Réfugiés et Citoyenneté Canada

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MONTGOMERY CENTRE, 380 MONTGOMERY STREET, COQ. V3K 5G2

CLASS	DAYS	TIME
LEVELS 1-2	M-F	9:00AM-11:45AM
LEVELS 3, 4, 5, 6, 7	M-F	9:00AM-11:30AM
LEVELS 1-2	M-F	12:30PM-2:15PM
LEVELS 3, 4, 5, 6, 7	M-F	12:30PM-2:00PM
LEVELS 5-6, 7-8	T, TH	12:30PM-2:00PM

GLENEAGLE SECONDARY, 1195 LANSDOWNE DRIVE, COQ. V3B 7Y8

CLASS	DAYS	TIME
LEVELS 7-8	M, W	6:30PM-8:20PM

VANIER CENTRE, 1600 KING ALBERT AVENUE, COQ. V3J 1Y5

CLASS	DAYS	TIME
LEVELS 1-2	M-F	9:00AM-11:45AM
LEVELS LITERACY	M-F	12:30PM-2:15PM
LEVELS 3-4, 5, 6, 7, 8	M-F	9:00AM-2:00PM

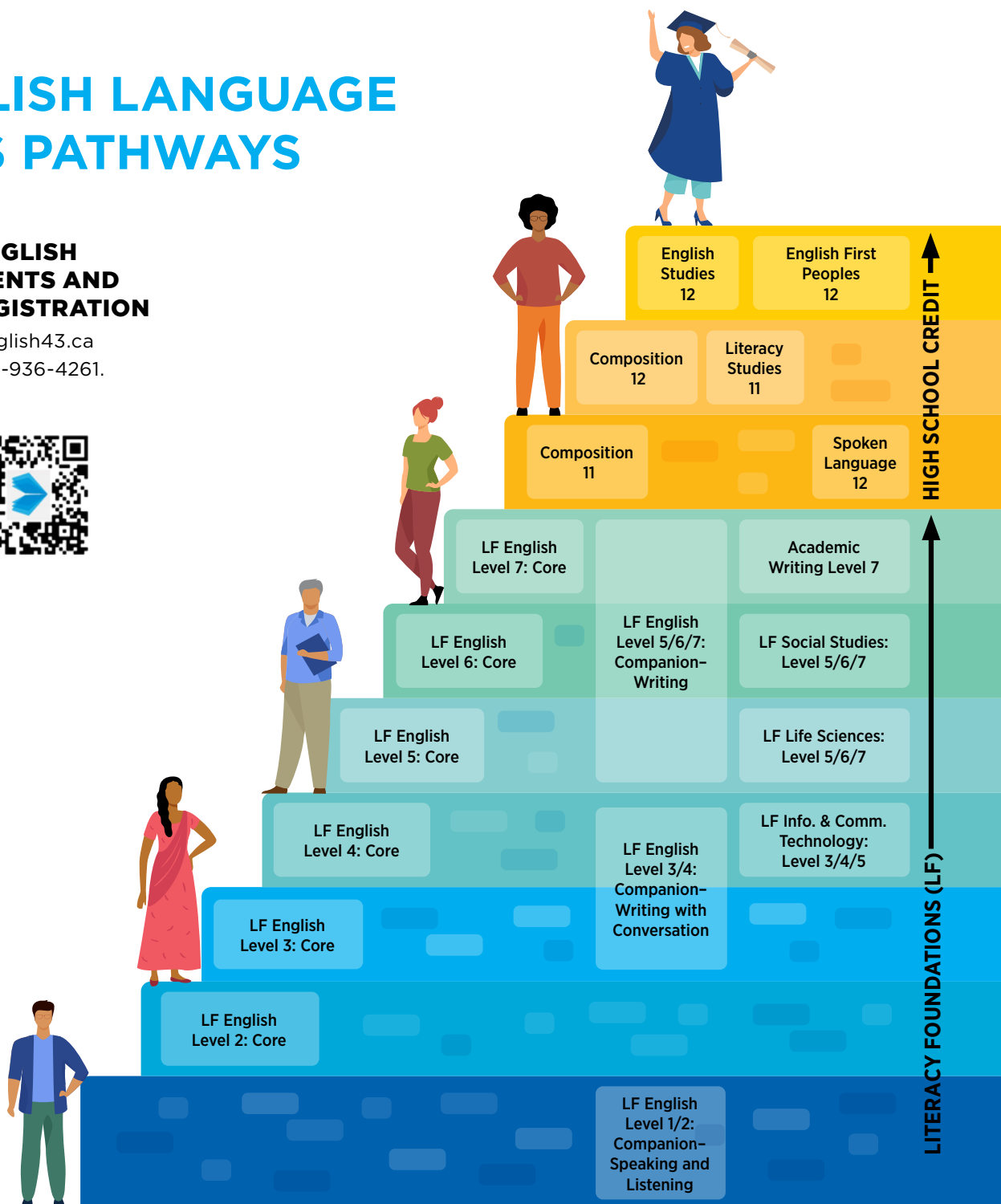


ENGLISH LANGUAGE ARTS PATHWAYS

FIND OUT ABOUT ENGLISH ASSESSMENTS AND CLASS REGISTRATION

Visit LearnEnglish43.ca
or phone 604-936-4261.

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WHO we are WHAT we do



**COURSES TO
CHOOSE FROM**



**CLASSES THAT RUN
YEAR-ROUND**

OVER
10,000

**HOURS OF
INSTRUCTION
EACH YEAR**



**LOCATIONS
AND ONLINE**



**STUDENTS
A YEAR**



SUMMER LEARNING 2023: LEARNING FOR ALL

Summer Learning has something for students of all ages and interests. This is an excellent opportunity to build your skills, try something new, pursue an area of passion, complete high school credit courses, and more—all while making new friends and enjoying the summer season. Our fourteen elementary, middle, and

secondary sites provide certified teaching in a clean, friendly, and safe learning environment. Pick courses at a Tri-Cities location nearest to you.

All courses are tuition-free for students under the age of nineteen that normally reside in British Columbia.

PROGRAM DATES:

ELEMENTARY & MIDDLE SKILL BUILDING

July 11-28, 2023

SECONDARY SKILL BUILDING & ACADEMIC COMPLETION

July 11-28, 2023

HIGH SCHOOL CREDIT: ADVANCED CREDIT & ONLINE FAST TRACK (ONLINE BLENDED)

July 5-August 10, 2023

TO LEARN MORE, INCLUDING DATES, TIMES, LOCATIONS, AND PROGRAM DELIVERY FORMATS, VISIT:

[SD43SUMMERLEARNING.CA](https://sd43summerlearning.ca)

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**HERE IS A SAMPLE OF
SOME OF OUR MANY
COURSES OFFERED FOR
GRADES 1 THROUGH 12**

1. CODING & INFO TECH SKILL BUILDING

You'll be well on your way to building the next great app.

2. STEAM

Dive into activities that integrate concepts and skills in Science, Technology, Engineering, Art, and Math.

3. LANGUAGE ART & MATH

Build your academic skills to get ready for the next grade level or review skills from the past year. Classes for all ages.

4. ADVANCED HIGH SCHOOL CREDIT

Get the course credits you need for your pathway to graduation. Choose from face-to-face or online blended options.

5. PERFORMING ARTS & CREATIVE WRITING

Create and collaborate with like-minded students and transform your passion into your path.

6. SOYL PROGRAM

A six-week, full-day program where you earn course credits and develop entrepreneurial skills while growing, cooking, and selling food.

7. BAND

Opportunities to develop musically for middle and secondary students who are brand-new to an instrument or already at an advanced level. Middle, Secondary Concert, and Secondary Jazz options available.



**ELEMENTARY &
MIDDLE SKILL BUILDING**



HIGH SCHOOL CREDIT

**TO LEARN MORE, INCLUDING
DATES, TIMES, LOCATIONS, AND
PROGRAM DELIVERY FORMATS, VISIT
[SD43SUMMERLEARNING.CA](https://sd43summerlearning.ca)**



FIRST STEP EMPLOYMENT PREP

Get your teen ready for success at their first job with our First Step Employment Preparation Training. Our skilled instructors provide young adults with the tools needed to excel at entry-level jobs. Plus, the certificates look great on a resume.

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Choose individual classes to boost skills, safety, and confidence or sign up for the course series to learn it all.

Classes in this program include:

- Cash Handling Skills
- Customer Service Training
- Employment Standards and New Worker Safety
- Interview Basics
- Introductory Sales Training
- Professionalism and Integrity in the Workplace
- Resume and Cover Letter Building

Consider adding First Aid and FoodSafe to make your resume truly outstanding.





Inquiry Hub Secondary School

logo designed by students at Inquiry Hub

Award-
Winning
Program



3 BEST REASONS TO GO TO INQUIRY HUB

COMMUNITY

iHub students get to know teachers and peers well, as they move as a group through Grades 9 to 12. There are ongoing opportunities to collaborate on coursework and explore projects with those that share their interests. This creative approach rewards natural curiosity about the subjects and makes each task exciting. Students get to know each other very quickly through field trips, lunchtime activities, and other fun icebreaker and collaborative events.

LEADERSHIP

Student leaders play a significant role in shaping our school culture. All students are encouraged to initiate clubs, provide feedback on workflow, and facilitate planning for events, such as our annual graduation and awards ceremony. Involvement is important to a successful school experience and paves the way to an entrepreneurial mindset and the opportunities it creates. These life skills are ideal for leading teams of professionals or starting a business.

DREAM CREATE LEARN TIME

Students are given unstructured time in their daily schedules. DCL time is instrumental in reflecting on more thoughtful and creative approaches to completing course work, collaborating, and conducting inquiries. Although students bring their own devices to school, we challenge them to turn off all digital distractions during school hours. DCL is the time to learn to solve interesting problems in unconventional ways. We challenge our students to manage their time wisely and cultivate a continuous growth mindset.

“Inquiry Hub is an innovative secondary school in the Coquitlam school district where students pursue their own personal interests and dreams. About half of students’ time is scheduled with interactive classes which focus on project-based learning, while the rest is unscheduled time known as DCL, where students are self-directed and have time to Dream, Create, and Learn.”

— Dave Truss, Principal

HOW TO APPLY

The application process for next fall (2023) begins as early as November 2022.

To apply, get an online application at InquiryHub.org. There’s a questionnaire to fill out. After that, your current teachers will be contacted. Some candidates will then be invited to participate in a family interview to help us discover if this program is a good fit for them.

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MORE ➔



**WATCH OUR DIGITAL OPEN HOUSE TO
LEARN MORE: INQUIRYHUB.ORG/OPEN**



BE WHAT EVERY OFFICE NEEDS

Business, Careers, and Job Skills programs are designed to get you the foundation you need to start in your new career.

Our programs teach you the technical skills required to be proficient in the job. We also give you the soft skills needed to climb the corporate ladder. At the end of your program, we offer practicum placements, so you can have real-world experience and references.

COMPUTERIZED ACCOUNTING DIPLOMA

This Course Is Ten Weeks As An Individual Diploma. It Is Designed To Give Students A Thorough Working Knowledge Of Today's Fundamental Accounting Procedures.

Students will learn how to keep manual and computerized accounting records. Bookkeepers and accountants are always in high demand for a diverse range of businesses of all sizes.

ADMINISTRATIVE ASSISTANT DIPLOMA

Every Office Needs A Front-And-Centre-Dynamic-Finger-On-The-Pulse-Superstar.

First off, the essentials—you'll need up-to-date skills in computer processing, including Microsoft Office, basic accounting and more.

Go your own way with our most popular diplomas

SCAN TO FIND OUT MORE >



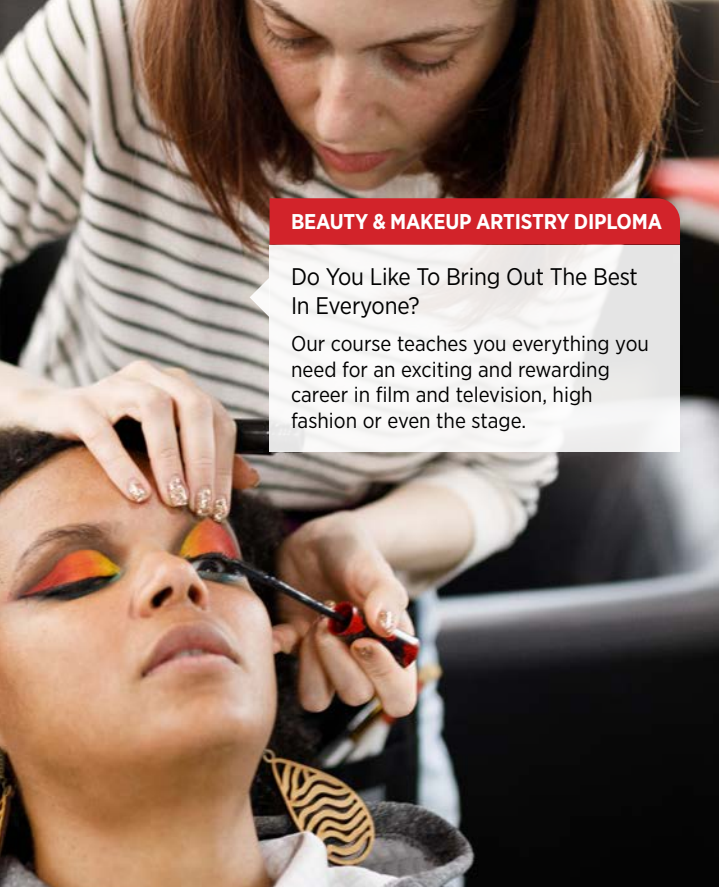
- DAY OR EVENING
- FULL OR PART-TIME
- PAYMENT PLAN OPTIONS
- TAKE ONE OR BOTH IN ANY ORDER
- 3-WEEK PRACTICUM TO CEMENT YOUR EXPERTISE AT THE END OF YOUR PROGRAM

GET A DOUBLE DIPLOMA

Combine Options One And Two For A Fifteen-week Double Diploma And Get A Leg Up Above The Rest.

With both administration and in-depth accounting knowledge in your back pocket, you'll find jobs all over the world, and for any industry. Work from home or in an office. More skills mean more opportunities. This will help you get working faster.

*More Skills =
More Work
Opportunities*



BEAUTY & MAKEUP ARTISTRY DIPLOMA

Do You Like To Bring Out The Best In Everyone?

Our course teaches you everything you need for an exciting and rewarding career in film and television, high fashion or even the stage.



MEDICAL OFFICE ASSISTANT DIPLOMA

Make a Difference & Get Hired Right Away.

Work in a doctor's office, hospital department, physio clinic, wellness centre, and a wide variety of other health institutions. You'll learn everything you need to start a successful career in the medical sector, including a working practicum.

Always in Demand



DIGITAL MARKETING 101 CERTIFICATE

Online Format • Five Weeks
Evening Or Weekend Possibilities

This class will teach you how to be proficient in digital marketing across various channels. You'll learn how to build proposals, formulate strategic plans, integrate with branding, and present data and measurements in an easy-to-understand format.

INTRODUCTION TO MICROSOFT 365

New To Computers? It's Time To Get Acquainted.

If you have little to no experience with Microsoft 365, this course is for you. This hands-on, instructor-led program will provide you with a basic understanding of the primary Microsoft Office applications. You'll also learn the fundamentals of the most widely used programs in offices today: Word, Excel and Outlook. Talk about fast-tracking your career.

SELF-PACED ONLINE MICROSOFT TRAINING

Our flexible, self-paced online learning focuses on practical, real-world applications.

EXPLORE EXCEL

Our Microsoft Excel courses will equip you with the essential skills to get the most out of the program. You will learn tricks of the trade to improve your productivity in creating and editing spreadsheets like a pro.

- Microsoft Excel 2019/365
- Microsoft Excel Expert 2019/365
- Microsoft Excel 2016

EXPLORE WORD

Microsoft Word is one of the most widely used programs in the world. Learn the full capabilities of the software to be more productive and efficient in any office.

- Microsoft Word 2019/365
- Microsoft Word Expert 2019/365
- Microsoft Word 2016

EXPLORE OUTLOOK

Microsoft Outlook is the primary communication and collaboration tool of the professional world. This course will teach you how to utilize it to its full potential.

- Microsoft Outlook 2016
- Microsoft Outlook 2019

EXPLORE POWERPOINT

Learn how to create sophisticated and engaging presentations that will turn some heads and keep their attention.

- Microsoft PowerPoint 2019/365
- Microsoft PowerPoint 2016

Business, Careers & Job Skills Classes Are Now Available Online

Set your own schedule and work at your own pace from the comfort of your home.

Visit CE43.ca to register today.

These courses are taught using self-guided interactive software that will prepare you to take the Microsoft Office Specialist Exams. Email the BCJS Office at bcjsinforequest@sd43.bc.ca for more information on becoming a certified Microsoft Office Specialist.

PRIVATE CUSTOM TRAINING

Is your life too hectic to work around a schedule?

Our expert instructors offer customized one-on-one sessions, day or evening, with every course we offer.

Do you need a niche or specialized training or skill?

We can custom-design just about any course for you and tailor it to your needs. Depending on the demand, we can train one-on-one or with a team. Group rates are available.

CONTACT THE BUSINESS, CAREERS & JOB SKILLS DEPARTMENT FOR DETAILS.



3

WAYS TO REGISTER



EMAIL

BCJSINFOREQUEST@SD43.BC.CA



PHONE

604-936-4261



IN-PERSON

MONTGOMERY CENTRE
380 MONTGOMERY ST. COQUITLAM
M/W/F: 8:30 AM-3:30 PM
T/TH: 8:30 AM-6:30 PM

Evening Classes: Try Something New And Fun!

LEARN ABOUT
THESE AND
OTHER GREAT
EVENING
CLASSES <



Get Your Groove On



Intro to Wine Tasting

In this introductory course, we will explore the basic styles of wine, check out a few grape varieties, and get the skinny on introductory wine tasting techniques, including how to describe wine objectively and subjectively.

Get Crafty



Learn to Knit Beginners

We'll teach you how to cast-on, knit, purl, and cast-off. You'll complete a project to take home.

Learn to Crochet Beginners

Learn a wide array of nifty crochet stitches. We'll teach you how to crochet back and forth and in the round to make circles and squares.

Card Making

Do you have stacks of supplies to make your own greeting cards but don't know where to begin? Our theme-based card-making classes will bring out the creative side in you!

Get Back to Basics



Creams, Lotions & Pure Potions

Creating your own moisturizing creams and lotions is simple, fun, and affordable. The beauty of making your own products is knowing exactly what ingredients are being used and combining in recipes that address your skin type and/or skin problem.

Soap Making, Pure & Simple

Discover interesting new ingredients and lesser-known techniques to create your own unique soaps to bring home.

Business, Careers & Job Skills

ONLINE INFORMATION SESSION

*Meet the instructors and learn more about
BCJS diploma and certificate programs.*

EXPERIENCE SOMETHING NEW

Have you been considering a career change? Wondering about gaining new skills to get that promotion you've been dreaming of? Register for an Information Session and ask our instructors your questions directly.

Information Sessions are held August, November, January and March.

**TO REGISTER VISIT CE43.CA
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Our world is dynamic. Think ahead and show your team you care about their development by helping them stay current, learning, and engaged. Let us help you take the lead.

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May 18 & 19, 2023 | Executive Plaza Hotel, Metro Vancouver

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